Republic of the Philippines OVERSEAS WORKERS WELFARE ADMINISTRATION OWWA Center Bldg., F.B. Harrison St., Cor. 7th St., Pasay City Tel# 833-0113 Telefax# 833-1010

P.R. No. 2024-02-0021 DATE: 26-Feb-24

	REQUEST FOR QUO	NOITATION /	PROPOSAL	-			
COMPAN	Y NAME:						
ADDRESS	6 OF COMPANY:						
To whom i	it may concern:						
of delivery Administra	e quote your lowest price/s (taxes included) on the lot or item/s belt and submit your quotation using your company letterhead or this tition, Third Floor OWWA Center Building, 7th Street corner, FB Ha ARIAN GAPRIELLE F. PIZARRA Supply Officer	form duly	signed by y	our off ater tha	icial represen an <u>04 March</u> ngr. GERARI	ntative to Oversea	s Workers Welfa
PROJECT Office	TITLE/NAME: Proposal for One (1) Lot - Preventive Maintenar	nce of Gen	erator Set a	t OWV	VA Central	DEALER'S/SU	PPLIER'S OFFEI
ITEM NO.	SPECIFICATIONS	QTY	UNIT	BUI	PPROVED DGET FOR DNTRACT (ABC)	UNIT COST (Vat inclusive)	TOTAL COST (Vat inclusive
1.	Preventive Maintenance of Generator Set at OWWA Central Office	1	lot	P	385,000.00		
	(Please see attached Technical Specifications)						
	Additional Documentary Requirements must be submitted upon submission of offer:						
	PhilGEPS Certificate or PhilGEPS Registration Number						
	2. Mayor's / Business Permit						
	3. Income / Business Tax Return						
	Please take note that the Omnibus Sworn Statement shall be submitted within 5 days upon acceptance of Notice of Award.						
	Note: Bidders may also submit their bid proposal and supporting documents through email address: procurement@owwa.gov.ph						
Entries r Entries r	CONDITIONS must be typewritten / if handwritten, it must be clear and legible; must submit certificate of PHILGEPS Registration; must submit necessary business permits (SEC, LGU, DTI, CDA, etc.); as submit necessary business permits (SEC, LGU, DTI, CDA, etc.); g: Bidder's Company Name PHILGEPS Reference No. Project Title/Name PR No. elivered must have warranties for unit replacements, parts, labor or other prices must be inclusive of taxes and shall not exceed the Approved Bud; al/Quotation submitted without signature of the authorized signatory shall in li/Bid modifications submitted beyond the scheduled deadline shall not be loted/ submitted on the deadline shall be considered as final and unalteral non-discretionary/non-discriminatory selection criteria as tie-breaking met nsive Bidder (LCRB) in accordance with GPPB Circular No. 06-2005; WVA reserves the right to accept or reject any bid, to annul the bidding pr le affected bidder or bidders.	services; get for the C not be acce a considered ble; thod in case	Contract (ABC) pted; i; of two or mor to reject at an); e bidde	ers determined	and declared as that award, without the	e Lowest Calculate
			Junnana				
	DELIVERY: 1st PMS - March 2024, 2nd PMS - October 2024 upon TERMS OF PAYMENT: 1st PMS - March 2024, 2nd PMS - October submission of Service Report and Certificate of Completion						
	PRICE VALIDITY: 60 days from date of quotation/proposal						
						Company Name	
					Print Name	and Signature o	
						Designation	

Company Tel./Fax/Mobile No.

Date

Technical Specifications and Requirements

TITLE	One (1) Lot Provision for Semi-Annual Preventive Maintenance Services of Generator Sets at the OWWA Central Building Office				
OBJECTIVE	In order to maintain readiness in case occurrence of power failure or emergencies, a semi-annual, detailed maintenance procedures are needed to check the performance of various components and system of the Generators.				
GENERATOR SETS	The CONTRACTOR shall conduct a schedule condition and performance monitoring on the;				
	Two (2) Units Generator Set as follows:				
	-1- unit 500 KVA, 220V, 60hz, 3 Phase Cummins				
	-1- unit 165 kVA, 220V, 60hz, 3 Phase Cummins				
	The Contractor shall perform the following:				
I. SCOPE OF WORKS	Preventive Maintenance Inspection detailed inspection of the entire generator set systems to determine if each system is functioning within the acceptable standards				
	Perform the following inspection with the generator set:				
	Exhaust system				
	Mechanical system				
	Fuel system				
	Cooling system				
	Electrical system				
	Main Rotor				
* 2,	Bearing –check the bearing for damage or wear and for lubrication.				
	Fan-check the fan for cracks or broken blades.				
	Main Rotor Core and Windings.				
,	Check the rotor for loose, frayed or burnt windings. 31				
	Determine insulation resistance of main windings.				
	Main Stator				

		Inspect the frame for cracks, burnt mating surfaces of other damage areas.
		Inspect the stator for loose, frayed or burnt winding.
		Determine insulation resistance of main stator windings.
		Change high performance lube oil
		Replace oil filter and oil filter by pass.
		Replace fuel filter
		Coolant
		Air filter
		Fuel water separator
		Check batteries and electrolyte.
		Lubricate grease fittings.
		Finish the job by completing the test report documents that show what did and how the equipment worked for that test period. This includes engine preventive maintenance servicing form. Load test report.
II.	MINIMUM QUALIFICATIONS	The contractor/service provider shall have engaged in business for the last five (5) years. Attach list of customers/projects on-going and completed for the last three (2) years.
III.	SCHEDULE OF	Upon issuance of Notice to Proceed
	PREVENTIVE MAINTENANCE ACTIVITY	1 ST PMS for the month of March 2 ND PMS for the month of October
IV.	MODE OF PAYMENT AND REQUIREMENTS	Upon submission of Service Report and Certificate of Completion
		1 st Payment - PMS for the month of March 2 nd Payment - PMS for the month of October
V.	APPROVED BUDGET FOR THE CONTRACT	An approved budget for the contract (ABC) in the amount equal Three Hundred Eighty-Five Thousand (Php 385,000.00) for Two (2) semester shall be allocated for the contract, subject the provisions of R.A. 9184.

JUAN M. PARCO JR.
Officer-in-Charge
Engineering and General Services Division